

# CHISELDON PARISH COUNCIL



**You are summoned to the Planning, Transport Development and Highways  
COUNCIL MEETING. AGENDA  
on Thursday 29<sup>th</sup> May 2025 at 7.30pm. The Old Chapel, Butts Road,  
Chiseldon.**

Disabilities are not always visible. Please let a member of the council know if we can assist you. We ask all those attending our meetings to speak clearly, slowly and address the room so that those with communication difficulties are able to hear you.

**1. To vote on a Chairman for the committee for the forthcoming 12 months**

**2. To vote on a Vice Chairman for the committee for the forthcoming 12 months.** (not required by law)

**3. Public recess** - *to receive questions and comments from the public on Council related matters. Members of the public are allowed to address the Chairman for 3 minutes. No decisions will be taken at this meeting. Discussion will only take place when a subject raised is within an agenda item. Maximum 10 minutes.* Please contact the Clerk if you would like a copy of any additional information noted on the agenda. Any additional information (unless confidential) can be requested from the Clerk prior to the meeting.

**4. List attendances and vote on approval of apologies for absence** (Absences without apologies to be noted separately)

**5. Declarations of interests - and vote on any dispensations requested.**

**6. Approval of minutes** – from 24<sup>th</sup> April 25.

**7. Review action points from the last meeting.**

**PLANNING NOTE.** (Bio-Diversity Net Gain) A reminder to councillors that the new Gov BNG policy should be checked against the relevant applications to ensure the applicant has stated the method for their 10% BNG increase. (house extensions are excluded from BNG). SBC are the body for controlling BNG.

To note, as of 22.5.25 there has been no confirmation from Swindon Borough Council for a date that S/OUT/24/0982 (land at Hodson Road) will be heard by their planning committee.

**8. PLANNING. No planning applications received.**

**9. PLANNING. Discussion & vote on any planning applications received from Swindon Borough Council after the agenda is published.** Published on the councils Facebook page and on the councils website.

**10. TRANSPORT.** No items

**11. Rec Ground improvement.** To receive any update from Cllrs Ford and Stevens who, with council approval formed a focus group for this project.  
To note that the Clerk wrote to the Estate Trustees to provide an update on the Heads of Terms received and request that a land lease of 99 years was considered. (No update from the estate as of 23.5.25. They were chased for an update 29.4.25)

**12. HIGHWAYS. To discuss the updated information from SBC with regards to the layby and speed improvement works at Draycot Foliat and Windmill Piece.**  
[See additional information.](#)

**13. HIGHWAYS. To receive any update from Cllrs after the road safety meeting arranged by Wroughton Parish Council. To vote on any next steps to take.**

**14. HIGHWAYS. To look at quotes received for laying concrete OR placing bollards of the verge at the corner of New Road with Castle View Road.** [See additional information.](#)

**15. HIGHWAYS. Parking issues on Castle View Road green. Discussion on how to stop this.** (CPC have a 99 year lease on the land)

**16. Neighbourhood Plan. To receive any update on the external examination.**

**17. Items for next agenda.** (Cannot be discussed and/or voted on at this meeting)

The next meeting will be on **Thursday 26<sup>th</sup> June 2025 7.30pm.** The Old Chapel Office, Butts Road, Chiseldon.

Contact details Mrs Clair Wilkinson, Clerk  
[clerk@chiseldon-pc.gov.uk](mailto:clerk@chiseldon-pc.gov.uk) Tel 01793 740744  
Signed by Clerk: C Wilkinson Dated: 23.5.2025

*Clair Wilkinson*

**Committee members: Cllrs Ian Kearsey, Jon Jackson, Jenny Jefferies (Committee Chairman), Chris Rawlings (Committee VC), Chay Ford, Matt Hinton, Stephen Turley, Jo Stevens.**

Public notice – if you comment during public recess at a council meeting your personal details (such as name and address as relevant) will be recorded on the minutes. Please advise the Clerk at the time of speaking if you do not wish your personal details to be noted. Please see our privacy policy on [www.chiseldon-pc.gov.uk](http://www.chiseldon-pc.gov.uk) for full details of how we store & manage data.

**Legislation to allow the council to vote and/or act:**

Item 12. Works at DF and WP. LGA 1972 s.136  
Item 14. Concrete or bollards. LGA 1972 s.136

The public should request a copy of additional materials for agenda items, directly to the clerk at [clerk@chiseldon-pc.gov.uk](mailto:clerk@chiseldon-pc.gov.uk)

Chiseldon Parish Council under law, has a duty to conserve biodiversity under the Natural Environment and Rural Communities Act 2006 and consider the impact of their decisions under the Crime and Disorder Act 1998 Section 17. Councillors will review their decisions when required, with these acts in mind, and they will be minuted accordingly. For more details see our "Biodiversity Duty" and Crime and Disorder" policy which will appear on our website [www.chiseldon-pc.gov.uk](http://www.chiseldon-pc.gov.uk) as soon as possible.